

SYLLABUS: EN101 / FALL 2016 KINGSLEY

Section 46: Mtg Times: T/Th 8:00-9:15 Room: McCormack 2-0421

Section 72: Mtg Times: T/Th 11:00-1:45 Room: University Hall 2-2320

Section 67: Mtg Times: T/Th 2:00-3:15 Room: Wheatley 4-0122

Class Wiki: <http://engl101-f16-kingsley.wikispaces.umb.edu/home>

Instructor: Victoria H. Kingsley Email: victoria.kingsley@umb.edu

Office: Wheatley, 6th floor, Rm. 41

Office Hours: T/TH: 12:00-1:45 and **3:30-4:30 (and by appointment)**

REQUIREMENTS: Four major writing projects including drafts, assigned readings, in-class and other informal pieces of writing, one-two presentations.

The standards for acceptable completion of a Composition Course are established by the Composition Program as a whole and may be found at:

http://www.umb.edu/academics/cla/english/ug/freshman_composition_program/

Briefly, you must come to class, do the readings, turn in your assignments, participate in class discussions and activities, and not cheat or plagiarize. As part of this, you will learn to paraphrase a source text, exemplify an idea, argue a point, synthesize ideas and readings, analyze a concept, and define complex terms. In addition, you must complete at least one formal graded paper that would be appropriate for UMB's WPR (Writing Proficiency Requirement) portfolio. You can learn about the WPR at:

http://www.umb.edu/academics/vpass/undergraduate_studies/writing_proficiency/

Course Introduction: The subject of this course is reading, writing, critical thinking, analysis, and synthesis. The course will emphasize your role as an interpreter of what you read and help you consider where your interpretations come from, and how they might be expanded, intensified, or challenged. We will work on close and critical reading as crucial to developing the ability to write effectively. To write effectively is to write with meaning and be able to convey that meaning to your readers. Writing with meaning may also be understood as learning to use writing as a way of making meaning or coming to know what you think about a given idea or topic. In college, we use writing as a way of thinking or developing our thinking.

Course Description: You will be asked to read a series of assigned texts in multiple genres and to write in response to those texts. Rather than being confined to summarizing authoritative sources, students are expected to engage the sources they work with actively. Having developed a measure of authority on a course theme through prior papers or drafts, students will be able to forge their own perspectives in relation to the materials they choose by various means, which may include arguing with and against experts, interpreting interviews, analyzing data, and synthesizing journal observations. Documentation techniques such as paraphrase, quotation, and in-text citation are studied as methods that permit this kind of active dialogue between writers and their sources.

Most work will be submitted to me electronically and we will use the class wiki or website where our syllabus, assignments, and class notes, etc. are posted. You will need ready access to a computer, your UMB email account, and an Internet connection to participate successfully in the course.

TEXTS/MATERIALS:

1. *Ways of Reading: An Anthology for Writers. 10e Ed.* David Bartholomae, Anthony Petrosky, and Stacey Waite. Bedford/St. Martin's: Boston, 2014. **ISBN 9781457626852.**

The book can be purchased in hard copy through the UMB bookstore. There are also copies for rent online as well as used copies of the book available for purchase through various online book sites. You can also purchase the book through the publisher website: <http://www.macmillanlearning.com> We will discuss the various options in class.

2. There may be additional readings that will be available through the course web site. I will show you how to access these when and if needed.

You may be asked to access some class readings and other materials through the course wiki. In some cases, you may be asked to download and print them out for class use. Your UMB i.d. gives you access to 200 pages per semester of free printing. The use of a service such as DropBox is also strongly advised. We will discuss.

Using the Class Website: Throughout the semester, you will be expected to use the class wiki. I will email your UMB email address an invitation for you to join the wiki. You must join the wiki in order to be able to view the pages. Once you join the wiki, you will be able to access it using your UMB email address and

password. The course wiki can also be found here: <http://engl101-f16-kingsley.wikispaces.umb.edu/home>

You will need to access the wiki regularly to see assignments, class notes, etc. I will **not** distribute handouts in class. The class wiki includes the course assignment calendar as well as links to assignments, and links to resources and some readings for the course. You may be asked to post writing to the class wiki and collaborate with classmates through the wiki.

Email Account: You will need a functioning email account that you check. A UMass email address is required and all registered UMass students are assigned an address. It's easy to forward your UMB email to another email account. You can log onto your UMB email at <https://webmail.umb.edu/wm/eml/login.html>

Grading: You may earn up to 100 points during the course as follows:

Four Papers/Projects of 4 to 5 pgs: 60-70 points

Homework/Short Projects/Papers: 10-20 points

Attendance/Participation(talking/active participation): 10 points

Presentations: 10 points

You must submit a paper for each of the main projects in order to pass the course. For your final course grade, the points you have earned are calculated and translated into a letter grade following the usual scale (90 points and above are in the "A" range with 90-93 = A- and 94+ = A; 80-83=B-, 84-86 = B, and 87-89 = B+, etc.)

Details and requirements for participation, papers, and presentations will be discussed in class/ written guidelines or rubrics for each assignment will be posted on the class wiki site.

Course Guidelines and Procedures for English 101: There are guidelines everyone must follow. Since much of what we learn results from what we are doing in class, it's imperative you are in class and on time.

Course Policies:

Attendance: Attendance is required. Each student is allowed a total of four absences, two full weeks of the course, during the semester without any penalty to his/her grade; please save these for emergencies (health or transportation problems, etc.). **Students with more than 4 absences in Tuesday-Thursday classes should expect it to affect their grade(s) and possibly prevent their**

passing the course. Active participation in class counts toward your attendance and participation grade. Just showing up for class does not fulfill this requirement.

Timeliness: *You will be marked tardy when you are late for class and three (3) tardies equals one absence. If you are more than 15 minutes late for a class, you will be considered absent.

If you miss class, it's your responsibility to get the assignment and do the homework (assignments are always available on the class wiki).

Students must come to class with all materials needed to participate actively.

Assignments: Assignments must be handed in on time. Major assignments must be turned in/submitted electronically by the due date and time. Grades will be dropped for each day a paper is late. I will **not accept papers after they are more than one week late.**

Class Use of Electronic Devices: NO TEXTING during class, and no headphones worn. Laptops and tablets will be used for class work/related activities (readings should be printed and/or annotated and read online as directed).

Essay/Paper Policies and Procedures: Essays must be typed in 10 or 12-point font, double-spaced, and with standard 1" margins. Please be sure to put your name and title on the first page of your essays.

Essays must be submitted electronically following the instructions on the assignment page of the class wiki. In addition, hard copies should be available when needed or directed for class work.

All of your essays, except for your final paper, may be rewritten for a revised grade, **as long as they were originally submitted on time.** You must ask me about revising, we will discuss what you need to do to improve your paper, and we will agree on a revision schedule. You must ask me about revising within one class of getting your paper back.

General Information: Disability: If you have a disability and feel you will need accommodation in order to complete course requirements, please contact the Ross Center for disability Services at 617-287-7430.

Academic Honesty: Academic Honesty: "Students should be aware that, at the

discretion of the instructor, assignments may be submitted to plagiarism detection software programs for the purpose of detecting possible plagiarism. Students in this course must be prepared to submit an electronic version of any written assignment upon request of the instructor.”

Plagiarism is "borrowing" someone else's work or ideas and presenting them as your own. The following all constitute plagiarism: Using a document or part of a document written by another student; buying an essay or term paper from one of the services that sells such documents; using a document published on the Web; having someone else write an essay or term paper for you; or having someone so drastically edit your work so that it is no longer your work. It is always essential to use quotation marks around any words/phrases/sentences that are not yours, and to cite the source of the quote or information.

Students must meet their responsibility as scholars by thoroughly documenting all sources consulted—regardless of whether they are quoted from directly, paraphrased, rephrased or otherwise “borrowed from.” The documentation method endorsed is that of the Modern Language Association. This method is explained and illustrated comprehensively in Gibaldi, *MLA Handbook for Writers of Research Papers* (6th ed.). Most handbooks also offer detailed guidelines for using the MLA style of documenting sources.

Of course, all English Department faculty members will be happy to help students understand the application of this documentation method in their work. In addition, Healey Library offers an online tutorial and samples of properly documented texts and Works Cited pages. The English Department at UMass Boston takes very seriously the obligation of students, in presenting work (whether written or oral) for evaluation; to give full credit to others where and when such credit is due. All students should be familiar with the definitions and the regulations concerning Academic Honesty contained in the University of Massachusetts Boston “Code of Student Conduct”:

The University defines violations of academic honesty to include, but not be limited to, the following:

1. Submitting an author's published or unpublished work, in whole, in part, or in paraphrase, as one's own without fully and properly crediting the author. This includes, but is not limited to, submitting unattributed published work, e.g. material from a journal, newspaper, encyclopedia, [the internet,] etc. without proper acknowledgement.
- B. Submitting as one's original work materials obtained from an individual or agency.
- C. Submitting as one's own original work material that has been produced through unacknowledged collaboration with

others. D. Using any unauthorized material during an examination, such as notes, tests, calculators, etc. E. Obtaining answers to examination questions from another person with or without that person's knowledge; furnishing answers to examination questions to another student; using or distributing unauthorized copies of or notes from an examination. F. Submitting as one's own an examination taken by another person; or taking an examination in another person's place. G. Gaining or seeking to gain unauthorized access to the computer files of a student or faculty member, or staff member, or altering or destroying those files.

2. For more details, visit the UMass Boston web site.:

http://www.umb.edu/student_services/student_rights/code_conduct.html

The English Department is committed to helping students participate responsibly in the "critical dialogue" by requiring that they credit appropriately and accurately all sources of their words and ideas. The Department is also committed to upholding both the letter and the spirit of the "Code of Student Conduct": for the very integrity of the academic enterprise—the pursuit of knowledge and truth—all faculty hold students accountable for any instances of "plagiarism" (that is, the misrepresentation of another's words or original ideas as one's own) or for any other form of academic dishonesty. The penalties for plagiarism are a grade of "F" on the assignment in question and a grade of "F" in the course, and may involve academic suspension or outright dismissal from the University. Plagiarism will be reported to the Dean of your College. If you plagiarize, you will fail this course.